

Style Sheet

CLINA – International Conference “Translation and Cultural Sustainability” (University of Salamanca), 2018

The page layout should be as simple as possible. Please, use the styles provided in the template and refrain from using manual formatting and structure. Do not number the pages or add headers or footers. **Deadline for submissions:** 1 November, 2018. Final texts should be between 3000 and 4000 words and must follow this style sheet precisely.

1. USING THE TEMPLATE

Please, use our “Template_EN_CLINA-2018Conference.dotx” file to write your paper. It should be opened, then immediately saved and renamed as: **SurnameName.docx** or **.doc**.

Use the default template styles, which can be accessed from the “Styles” toolbar on MS Word:

- Title
- Translated Title
- Author
- Organisation
- Abstract
- Keywords
- Heading 1 (*level 1 subsection*)
 - Heading 2 (*level 2 subsection*)
 - Heading 3 (*level 3 subsection*)
- Body ("Body" style is set as default if the document is based on this template) / “Normal” style can also be used.
- Quotation (*more than 3 lines of quotation*)
- Footnote text
- Reference Heading / Heading 1
- References...

2. AUTHOR GUIDELINES

1. Articles should be sent in Microsoft Word format (.doc, .docx), using Times New Roman font, size 12.
2. The **heading** of the article should contain the following information in the order provided: *Title* (in the language in which the article is written, accompanied by its *translation* into Spanish —or into English if the article has been written in Spanish), name of the *author*, *affiliation*, and *email* address.

3. Articles should be accompanied by an **abstract** of 100-150 words and a **list** of a maximum of 6 **keywords**. The abstract and the list of keywords should be included in the language in which the article is written, accompanied by the corresponding *translation* into Spanish —or into English if the article has been written in Spanish.
4. Articles can be divided into numbered **sub-sections** (e.g. 1. Introduction, 3. Results, etc.). Where a subheading has been numbered, the number should be followed by a full stop (e.g. 2. Methodology). If subheadings are included, they should be capitalised. The Reference Heading title of the References section should also be capitalised
5. **Tables** and **figures** should be numbered and named (e.g. Table 3. Number of Translations Published in Spain, 1936-1975; Figure. 3 Directionalities of Translation in the Catalan Market).
6. **Comparisons of texts across more than one language** should be placed in tables with the source text in the left column and the translation(s) in the right column(s) (See #5 above for additional information about tables and figures).
7. **Monolingual examples** should be indicated with the abbreviation “Ex.” and placed between parentheses and numbered where necessary. They should also be indented if they meet the criteria of #8 (see below).
8. **Foreign words** or phrases should be written in *italics*, e.g. *raison d’être*. Quotations within Spanish texts should be marked with angular quotation marks (« »). Double quotation marks (“ ”) should only be used for quotations in English or to denote a quotation within another quotation in Spanish texts. Short quotations should be incorporated into the main body of the text inside quotation marks, but those longer than three lines should be indented, separated from the main body of the text and in a smaller font size (size 11).
9. Author’s notes should appear as **footnotes** in font size 10.
10. All articles submitted to CLINA should follow the 16th edition of the *Chicago Manual of Style* (CMS) format for **listing bibliographic references**. Please, see below a list of some example sources from the field of Translation Studies; the CMS guidelines should be consulted for more specific examples not illustrated below. These guidelines are also available in Spanish as the Manual de estilo Chicago-Deusto, 2013. A brief summary can be found at the following webpage: http://www.deusto-publicaciones.es/deusto/content/openbooks/manual_breve/manual_breve_chicago_deusto.html
11. **Bibliographic references** should be included in parentheses within the text itself, citing the surname of the author followed by the year of the edition and, where necessary, a comma should be included before the page(s) on which the quotation appears, without the abbreviations p. or pp. If the author has published more than one work in the same year, lower case letters should be used to differentiate them, e.g. (Watson 2003a, Watson 2003b).

3. SAMPLE LIST OF BIBLIOGRAPHIC REFERENCES

3.1. Books

- Mayoral Asensio, Roberto. 1999. *La traducción de la variación lingüística*. Soria: Diputación Provincial de Soria.
- Seruya, Teresa, Lieven D'hulst, Alexandra Assis Rosa y Maria Lin Moniz. 2013. *Translation in Anthologies and Collections (19th and 20th Centuries)*. Amsterdam: John Benjamins (Benjamins Translation Library, 107).

3.2. Book Chapters

- Bielski, Marek y Joanna Bielska. 2008. «Analysing Medical Language: A Study of Polish/English Abstract Translations». In *English as an Additional Language in Research Publication and Communication*, ed. by Sally Burgess, and Pedro Martín-Martín. Bern, Switzerland: Peter Lang (Linguistic Insights, 61), 159-172.
- Gómez Castro, Cristina. 2009. «Censorship in Francoist Spain and the Importation of Translations from South America: The Case of Lawrence Durrell's Justine». In *Translation and Censorship: Patterns of Communication and Interference*, ed. by Eiléan Ní Chuilleanáin, Cormac Ó Cuilleanáin, and David L. Parris. Dublin, Portland: Four Courts Press, 132–46.

3.3. Journal articles published in print

- Robyns, Clem. 1990. «The Normative Model of Twentieth Century Belles Infidèles: Detective Novels in French Translation». *Target International Journal of Translation Studies* 2 (1): 23–42.
- Rodríguez Tapia, José Miguel. 1995. «Traduttore, traditore: Plagio y originalidad de una traducción. Comentario a la Sentencia del Tribunal Supremo (Sala 1ª) de 29 de Diciembre de 1993». *Revista General de Derecho* 604-605: 771–779.

3.4. Journal articles published only online

- López Guix, Juan Gabriel. 2009. «Sobre la primera traducción de Edgar Allan Poe al castellano». 1611. *Revista de Historia de La Traducción* 3. Accessed May 12, 2014. <http://www.traduccionliteraria.org/1611/art/lopezguix2.htm>.
- Evans, Jonathan. 2013. «Translating Board Games: Multimodality and Play». *Journal of Specialised Translation* 20. Accessed December 30, 2013. http://www.jostrans.org/issue20/art_evans.php

3.5. Book translations

- Kain, Franz. 2013. *El camino al lago desierto*. [orig. *Der Weg zum Ödensee*]. Translated by Richard Gross. Cáceres: Periférica.
- Mabancko, Alain. 2007. *Vaso Roto*. [orig. *Verre Cassé*]. Translated by Mireia Porta i Arnau. Col. Alfaneque. Alpha Decay.

3.6. *Online-only sources*

3.6.1 WITH AUTHOR ATTRIBUTION:

Sapere, Pablo. «Sepulturero, Ataúd y el policial muy negro», Pasadizo: Ciencia ficción, fantasía y terror (blog). Accessed May 12, 2014. <http://www.pasadizo.com/index.php/archivo-de-articulos/949-34>.

3.6.2 WITHOUT AUTHOR ATTRIBUTION:

Language Industry Web platform (LIND-Web). Accessed April 2, 2014. http://ec.europa.eu/dgs/translation/programmes/languageindustry/platform/index_en.htm

3.7. *Films*

Joe Versus the Volcano. 1990. Directed by John Patrick Shanley. Burbank, CA: Warner Home Video, 2002. DVD.

3.8. *Doctoral and Master's dissertations*

Harvey, Keith. 2001. *Translating the Queens' English: Parodic Femininity in Fictional Representations of Gay Talk: A Study of French Representations of Late 1970s American Gay Fiction*. Doctoral dissertation. University of Manchester.

Penco Tejero, Cristina. 2010. «How Do the Different Translations of Dashiell Hammett's *The Maltese Falcon* (1930) in Spain Show the Workings of the Censorship System under Franco's Regime?» Masters dissertation. University of Portsmouth.

Pérez Martínez, Sara. 2013. «La traducción del Black English Vernacular en la novela *Si grita, suéltale de Chester Himes*». Undergraduate dissertation. Universidad de Salamanca.

3.9. *Personal Interview*

Vázquez Rial, Horacio. 1999. Personal interview. February 2, 1999.